

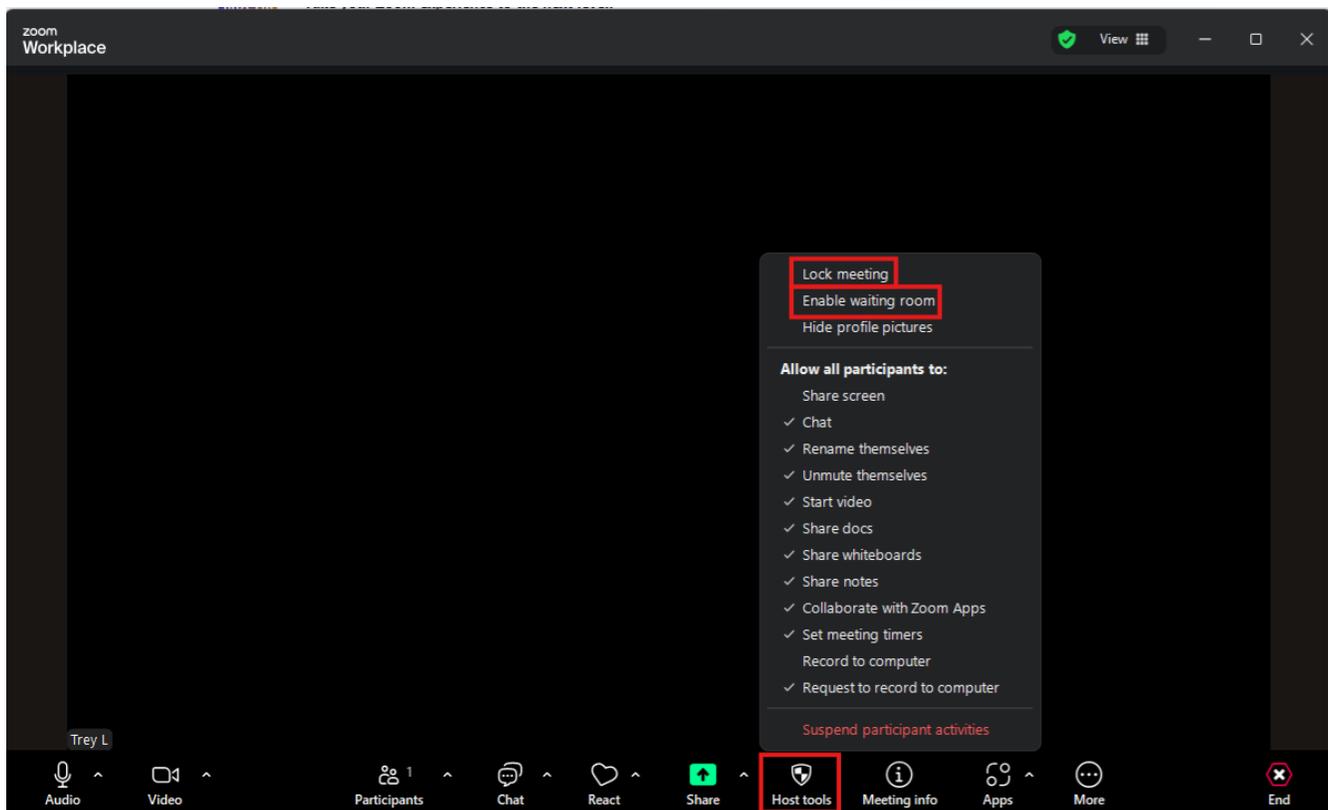
# PROTECTION FROM ZOOM BOMBERS

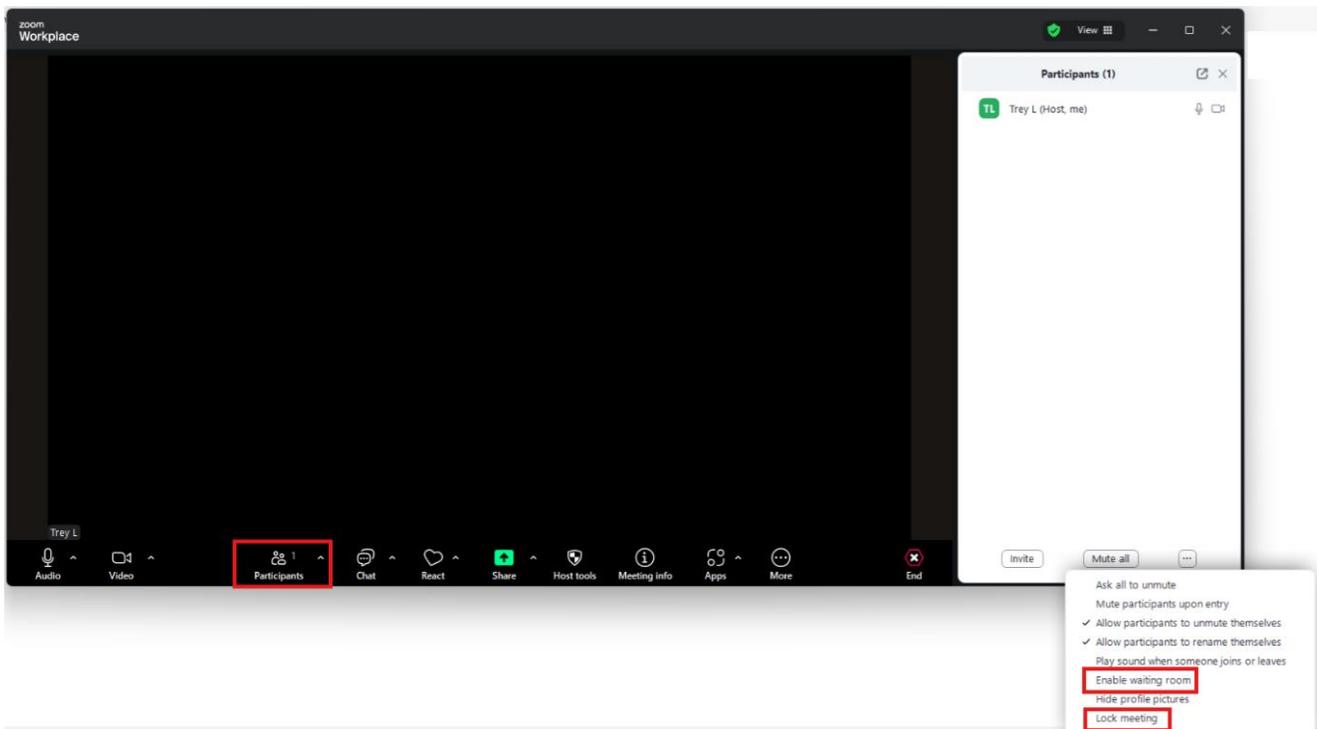
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(1) The most important step to counter a Zoom bomber is that each meeting should have a “Host.” Houston SLAA has ten positions for licensed hosts; all of our meetings are covered by a host.

(2) If the host is not present, the leader of the meeting can take the position of host by the step of claiming host. He or she will need to have the host key number, which is a six-digit number assigned to each licensed user.

(3) In the event of a bomber, the host can remove the bomber from the meeting. Once removed, the bomber cannot re-enter the meeting. Some more sophisticated bombers can jump around the Participant list, thus making it difficult or almost impossible for the host to center on the bomber’s image and expel him. By going to the “Host tools” button or security button at the bottom of the host’s screen, the host can “Lock meeting.” That will keep all attendees in one place and will not allow video, audio, or any participation. When that is done, the host can remove the bomber from the “Participants” list and then restore the meeting functions of video and audio by removing the “Lock meeting” feature.





(4) A co-host can be appointed with the same powers as the host.

(5) A waiting room can be established by using the “Enable waiting room” feature of “Host tools.” Meeting attendees will first be in the waiting room and must be cleared by the host or co-host before they are permitted to join the meeting.

NOTE: The “Lock meeting” and “Enable waiting room” features are also accessible from the “three dots” menu at the bottom of the participant window. You must be logged in as Host for these features to be available.

(6) A meeting can be set up in which potential attendees must join through the zoom website. The attendee must enter the meeting ID and password through the Zoom website. This will give the attendee’s e-mail address. Giving the e-mail address to Zoom will enable them to block that user’s e-mail address from getting into any Zoom meeting anywhere. Of course, an offender can invent a new e-mail address, but this is a further deterrent to his interrupting the meeting.